



Professional Formation Timeline: For SET members starting Professional Formation in January 2024

Month	Professional Formation milestones	Applicant activity
January	Professional Formation portfolios will be issued on 22 January 2024	Successful applicants will be issued their Professional Formation portfolios for them to begin working on. Participants will complete several sections of the portfolio before sharing the entire portfolio with their supporter. The supporter will provide a supporting statement and share it back to the participant.
June	Professional Formation Portfolio submission deadline is at 5pm on 27 June 2024	Once the supporter has returned the portfolio to the participant it can be submitted for review.
July	Professional Formation Portfolio submissions are reviewed throughout July 2024	The Professional Status team will review the contents of the portfolio.
August	Professional Formation Portfolio submission outcomes are released early August 2024	The participant will receive an email to say if their Professional Formation portfolio submission was successful or not. Feedback will be made available through the application portfolio. If the participant has not yet been successful, they will have an opportunity to address the areas for development and resubmit.