

**SET MEMBERS BENEFIT  
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**EDUCATION & TRAINING  
FOUNDATION**

# **PROFESSIONAL WORKFORCE DEVELOPMENT**

**FOR TEACHERS, TRAINERS, LEADERS AND MANAGERS  
IN THE FURTHER EDUCATION AND TRAINING SECTOR  
(2019/20)**

**VISIT [ETFFOUNDATION.CO.UK](http://ETFFOUNDATION.CO.UK) OR CALL 0800 831 830**

## ABOUT US

The Education and Training Foundation (ETF) is the sector-owned, government-backed workforce development body for the Further Education (FE) and Training sector.

The ETF is responsible for the Society for Education and Training (SET), the membership body dedicated to professionals working across further education, vocational teaching and training.



**SOCIETY FOR  
EDUCATION &  
TRAINING**



## OUR APPROACH

We support the sector with a considered, evidence-based and inclusive approach to CPD. This is underpinned by the sector's Professional Standards, developed under our leadership.



The courses are lively and engaging, and offer a range of strategies to make effective change in our students and the way we tackle resistance to learning. We have taken away a wealth of practical ideas that have already made an impact to learner engagement in our classrooms, and our planning of activities to achieve learning outcomes has become more creative.

NATALIE MORTON, ENGLISH TEACHER,  
CROYDON COLLEGE





# PROFESSIONAL STATUS

## Qualified Teacher Learning and Skills (QTLS)

Qualified Teacher Learning and Skills (QTLS) status is the badge of professionalism for practitioners in the Further Education and Training sector, with more than 20,000 having achieved this status.

### Want to find out more?

- Go to [etfoundation.co.uk/qtls](https://etfoundation.co.uk/qtls)
- ✉ or contact Patricia Odell  
[patricia.odell@etfoundation.co.uk](mailto:patricia.odell@etfoundation.co.uk)

## Advanced Teacher Status (ATS)

After gaining QTLS, Advanced Teacher Status (ATS) is the next natural career step.

It recognises practitioners' effectiveness in working collaboratively to raise teaching standards amongst their colleagues, peers, and improve the quality of teaching and learning in their organisation. ATS holders are also conferred with the Chartered Teacher Status from the Chartered College of Teaching.

### Want to find out more?

- Go to [etfoundation.co.uk/ats](https://etfoundation.co.uk/ats)
- ✉ or contact Patricia Odell  
[patricia.odell@etfoundation.co.uk](mailto:patricia.odell@etfoundation.co.uk)

# CPD SUPPORT FOR TEACHERS AND TRAINERS

## T Level Professional Development offer

We have developed a suite of high quality professional development offers to support the teachers, trainers and leaders who will be delivering T Levels in 2020 and beyond.

### Want to find out more?

- Go to [etfoundation.co.uk/tlevels](https://etfoundation.co.uk/tlevels)
- ✉ or contact Sam Dillway-Davies  
[sam.dillway-davies@etfoundation.co.uk](mailto:sam.dillway-davies@etfoundation.co.uk)

## Maths and English

Our Maths and English CPD offer supports practitioners with specific, targeted courses to boost personal skills and teaching approaches.

### Want to find out more?

- Go to [etfoundation.co.uk/mathsandenglish](https://etfoundation.co.uk/mathsandenglish)
- ✉ or contact Imke Djouadj  
[imke.djouadj@etfoundation.co.uk](mailto:imke.djouadj@etfoundation.co.uk)

## Centres for Excellence in Maths

Centres for Excellence in Maths (CfEM) programme is a national improvement project aimed at delivering a step change in maths teaching up to Level 2 in post-16 settings. The ETF has been contracted by the Department for Education (DfE) to manage and lead this programme on its behalf.

### Want to find out more?

- Go to [etfoundation.co.uk/cfem](https://etfoundation.co.uk/cfem)
- ✉ or contact Sam Antill  
[samantha.antill@etfoundation.co.uk](mailto:samantha.antill@etfoundation.co.uk)

## Outstanding Teaching Learning and Assessment (OTLA)

Our OTLA programme enables practitioners to work collaboratively to improve their teaching, learning and assessment practice.

### Want to find out more?

- Go to [etfoundation.co.uk/otla](https://etfoundation.co.uk/otla)
- ✉ or contact Julie Gibbings-Garrett  
[julie.gg@etfoundation.co.uk](mailto:julie.gg@etfoundation.co.uk)

## Technical Teaching Fellowships

This programme is delivered in partnership with the Royal Commission for the Exhibition of 1851, with the aim of promoting excellence in industrial and technical education.

### Want to find out more?

- Go to [etfoundation.co.uk/technicalteachingfellowship](http://etfoundation.co.uk/technicalteachingfellowship)
- ✉ or contact Cerian Ayres [cerian.ayres@etfoundation.co.uk](mailto:cerian.ayres@etfoundation.co.uk)

## Practitioner Research

We are working closely with the University of Sunderland Centre for Excellence in Teacher Training (SUNCETT) to support practitioners across England with research projects, enhancing their professional development and benefiting their learners and institutions.

The next application window of the Practitioner Research Programme will open on 1 July 2019

### Want to find out more?

- Go to [etfoundation.co.uk/practitionerresearch](http://etfoundation.co.uk/practitionerresearch)
- ✉ or contact Anna Douglas [anna.douglas@etfoundation.co.uk](mailto:anna.douglas@etfoundation.co.uk) and Anne Hudson [anne.hudson@etfoundation.co.uk](mailto:anne.hudson@etfoundation.co.uk)

## Prevent and Safeguarding

We provide training on these integral and sensitive subjects to practitioners, leaders and organisations as well as providing resources for learners.

### Want to find out more?

- Go to [etfoundation.co.uk/prevent](http://etfoundation.co.uk/prevent)
- ✉ or contact Selina Stewart [selina.stewart@etfoundation.co.uk](mailto:selina.stewart@etfoundation.co.uk)

## Supporting SEND learners

We have a range of resources and training programmes to support you to ensure that learners with Special Educational Needs and/or Disabilities (SEND) achieve their aspirations.

### Want to find out more?

- Go to [etfoundation.co.uk/send](http://etfoundation.co.uk/send)
- ✉ or contact Teresa Carroll [teresa.carroll@etfoundation.co.uk](mailto:teresa.carroll@etfoundation.co.uk)

## Support for Apprenticeships

The Apprenticeship Support offer will help with the transition from apprenticeship frameworks to the delivery of new standards, ensuring effective preparation for end-point assessment.

### Want to find out more?

- Go to [etfoundation.co.uk/apprenticeships](http://etfoundation.co.uk/apprenticeships)
- ✉ or contact Cerian Ayres [cerian.ayres@etfoundation.co.uk](mailto:cerian.ayres@etfoundation.co.uk)

## Study Programmes

We offer support to enable teachers and managers to develop study programmes, aligned to the Department for Education's principles, that focus on the progression of young people.

### Want to find out more?

- Go to [etfoundation.co.uk/studyprogramme](http://etfoundation.co.uk/studyprogramme)
- ✉ or contact Julie Gibbings-Garrett [julie.gg@etfoundation.co.uk](mailto:julie.gg@etfoundation.co.uk)

## Teaching HE in FE

A Level 5 30-hour free-standing CPD module suitable for those delivering Higher Education (HE) in England within the Further Education (FE) sector.

### Want to find out more?

- Go to [etfoundation.co.uk/HEinFE](http://etfoundation.co.uk/HEinFE)
- ✉ Please contact Howard Pilott [howard.pilott@etfoundation.co.uk](mailto:howard.pilott@etfoundation.co.uk)

## EBSCO

SET members can access the world-leading EBSCO research journal collection, comprising a wide range of national and international education research.

## ETF Learners

This service provides free, online Prevent Training aimed at learners.

### Want to find out more?

- Go to [etflearners.org.uk](http://etflearners.org.uk)

## Excellence Gateway

Our resources portal where more than 7,000 free resources can be searched and browsed, covering a broad range of areas such as SEND, Offender Learning and ESOL.

### Want to find out more?

- Go to [excellencegateway.org.uk](http://excellencegateway.org.uk)

## Foundation Online Learning

This e-learning platform provides a range of free and paid-for online learning programmes to support improving organisational performance and learning delivery.

### Want to find out more?

- Go to [foundationonline.org.uk](http://foundationonline.org.uk)

# 25<sub>k</sub>

25,000 VISITS A MONTH ON THE EXCELLENCE GATEWAY.

# 180<sub>k</sub>

OVER 180,000 PEOPLE ACCESS OUR FOUNDATION ONLINE LEARNING PLATFORM EVERY YEAR.

# EDTECH SUPPORT FOR PRACTITIONERS

## Digital Teaching Professional Framework

Our Digital Teaching Professional Framework (DTPF) sets out what digital skills progression means in three stages of personal development – Exploring, Adopting and Leading.

### Want to find out more?

- Go to [etfoundation.co.uk/DTPF](https://etfoundation.co.uk/DTPF)
- ✉ or contact Vikki Liogier  
[vikki.liogier@etfoundation.co.uk](mailto:vikki.liogier@etfoundation.co.uk)

## Enhance Digital Teaching Platform

Our Enhance Digital Teaching Platform provides free, bite-size training mapped onto the DTPF to help practitioners develop their use of technology in teaching, learning and assessment.

### Want to find out more?

- Go to [enhance.etfoundation.org.uk](https://enhance.etfoundation.org.uk)

## Digital Skills Courses on Foundation Online Learning

We have developed a range of courses to enhance personal digital skills and how to apply these in a teaching and training environment.

### Want to find out more?

- Go to [etfoundation.co.uk/digitalskills](https://etfoundation.co.uk/digitalskills)
- ✉ or contact Vikki Liogier  
[vikki.liogier@etfoundation.co.uk](mailto:vikki.liogier@etfoundation.co.uk)



# CPD SUPPORT FOR LEADERS

## Strategic Leadership Programme for Principals and CEOs

Together with the Saïd Business School at Oxford University, we have designed this programme to raise leadership capability and capacity, for Principals and Chief Executive Officers (CEOs) across the sector.

### Want to find out more?

- ✉ Please contact Jo Matthews  
[jo.matthews@etfoundation.co.uk](mailto:jo.matthews@etfoundation.co.uk)  
or Mark Wright  
[mark.wright@etfoundation.co.uk](mailto:mark.wright@etfoundation.co.uk)

## Chief Financial Officer Programme

This co-developed course with the Institute of Chartered Accountants of England and Wales supports Chief Financial Officers (CFOs) to become more effective strategic business partners within their organisations.

### Want to find out more?

- ✉ Please contact Chris Jones  
[chris.jones@etfoundation.co.uk](mailto:chris.jones@etfoundation.co.uk)  
or Mark Wright  
[mark.wright@etfoundation.co.uk](mailto:mark.wright@etfoundation.co.uk)

## Preparing for CEO Programme

This programme is open to senior leaders across FE and is designed to prepare them to become a Principal or CEO within the next two to three years. Delivered in partnership with Saïd Business School.

### Want to find out more?

- ✉ Please contact Jo Matthews  
[jo.matthews@etfoundation.co.uk](mailto:jo.matthews@etfoundation.co.uk)  
or Mark Wright  
[mark.wright@etfoundation.co.uk](mailto:mark.wright@etfoundation.co.uk)

## Leading from the Middle Programme

The FE sector's new high-impact development programme for middle managers, a tier of leadership and management that is increasingly vital to the success of any organisation.

### Want to find out more?

- ✉ Please contact Pauline Odulinski  
[pauline.odulinski@etfoundation.co.uk](mailto:pauline.odulinski@etfoundation.co.uk)  
or Mark Wright  
[mark.wright@etfoundation.co.uk](mailto:mark.wright@etfoundation.co.uk)

Find out more about how we can support your leadership development:

- Go to  
[leadershiphub.etfoundation.co.uk](https://leadershiphub.etfoundation.co.uk)

# CHAIRS AND GOVERNORS DEVELOPMENT

## Chairs' Leadership Programme

This programme is designed to explore governance leadership with a clear focus on the Chair's impact as a leader of the board. Delivered with the Oxford Saïd Business School.

## Governor Development Programme

A comprehensive and structured approach to board member induction and development.

## Governor Recruitment Service

Inspiring FE Governance recruits volunteers with the right expertise, skills, knowledge and attributes to serve on the governing boards of FE colleges and providers.

## Continuing Support of Governors

- Regional governance events
  - in conjunction with AoC
- Staff governor conference
- Student inductions
- Clerks' development
- Prevent and safeguarding training.

### Want to find out more?

- 👉 Go to [leadershiphub.etfoundation.co.uk](https://leadershiphub.etfoundation.co.uk)
- ✉ or contact Evan Williams [evan.williams@etfoundation.co.uk](mailto:evan.williams@etfoundation.co.uk) or Mark Wright [mark.wright@etfoundation.co.uk](mailto:mark.wright@etfoundation.co.uk)



# SECTOR RECRUITMENT SUPPORT

## FE Advice Line

Our national FE Advice Line, website and dedicated team of experts provide free and comprehensive information about the FE and Training system in England.

### Want to find out more?

- 👉 Go to [feadvice.org.uk](https://feadvice.org.uk) or call 0300 303 1877
- ✉ or contact Howard Pilott [howard.pilott@etfoundation.co.uk](mailto:howard.pilott@etfoundation.co.uk)

## Taking Teaching Further

This Department for Education funded national programme is to attract experienced industry professionals to work in FE. The programme also supports the ongoing exchange between FE providers and industry so that students can gain the knowledge and skills that employers need.

### Want to find out more?

- 👉 Go to [etfoundation.co.uk/takingteachingfurther](https://etfoundation.co.uk/takingteachingfurther)
- ✉ or contact Cerian Ayres [cerian.ayres@etfoundation.co.uk](mailto:cerian.ayres@etfoundation.co.uk)

## Further Forces

In partnership with the Ministry of Defence and the Gatsby Charitable Foundation, we have launched a scheme to support the resettlement and transition of service leavers to civilian life, including employment.

### Want to find out more?

- 👉 Go to [etfoundation.co.uk/furtherforces](https://etfoundation.co.uk/furtherforces)
- ✉ or contact Cerian Ayres [cerian.ayres@etfoundation.co.uk](mailto:cerian.ayres@etfoundation.co.uk)

## Talent to Teach in FE

Through this programme, final year undergraduates and postgraduates will spend a 40-hour supported placement in an FE provider to get real life experience.

### Want to find out more?

- 👉 Go to [etfoundation.co.uk/talenttoteach](https://etfoundation.co.uk/talenttoteach)
- ✉ Contact Howard Pilott [howard.pilott@etfoundation.co.uk](mailto:howard.pilott@etfoundation.co.uk)

## SET for Teaching Success

Our SET (Science, Engineering and Technology) for Teaching Success programme is helping to address the skills gap by training, mentoring and supporting new teachers in these subjects.

### Want to find out more?

- 👉 Go to [etfoundation.co.uk/set-teaching](https://etfoundation.co.uk/set-teaching)
- ✉ or contact Cerian Ayres [cerian.ayres@etfoundation.co.uk](mailto:cerian.ayres@etfoundation.co.uk)



# WORKFORCE DATA AND RESEARCH

We are the home of independent, impartial and comprehensive workforce data and research.

## Past, Current, and Future Workforce

### SIR Data Insights

Through our Staff Individualised Record (SIR) Data Insights service, we collect annual workforce data from learning providers across the Further Education (FE) and Training sector to create an evidence base for government and sector body policy making.

### Workforce Data

Our most recent annual Workforce Data report used information from nearly 200 providers that submitted returns to the SIR, including over half of all general FE Colleges.

### ITE Report

We analyse and report on data about Initial Teacher Education (ITE) from a range of different sources to give us a clear picture of the size and shape of teacher training in FE, and an understanding of the characteristics of future FE teachers.

**Find out more about our research and how it can help you:**

- Go to [etfoundation.co.uk/research](https://etfoundation.co.uk/research)
- ✉ or contact Charlynnne Pullen  
[charlynnne.pullen@etfoundation.co.uk](mailto:charlynnne.pullen@etfoundation.co.uk)

## CPD Needs

### Training Needs Analysis

In 2017 we launched a major national exercise in finding out what teachers, trainers, leaders and institutions across the FE and Training sector see as their training needs. The Training Needs Analysis was conducted by the ETF, in partnership with the Association of Colleges (AoC), Association of Employment and Learning Providers (AELP) and HOLEX, and support from the Department for Education.

### CPD Scoping

Across the ETF offer, our programmes and courses are developed and designed in line with research and evidence, to ensure that they meet the current and future needs of the sector.

### Evaluation

The Research and Evaluation team at the ETF is tasked with supporting others across the organisation to ensure our programmes are independently and robustly evaluated. For this, we use a range of research organisation, and have adopted the use of the Kirkpatrick theory and the COM-B model of behavioural change.

**Find out more about our research and how it can help you:**

- Go to [etfoundation.co.uk/research](https://etfoundation.co.uk/research)
- ✉ or contact Charlynnne Pullen  
[charlynnne.pullen@etfoundation.co.uk](mailto:charlynnne.pullen@etfoundation.co.uk)



## KEY WEBSITES

As well as our main website [etfoundation.co.uk](http://etfoundation.co.uk), which gives an overview of the entire ETF offer, we also provide dedicated websites that offer a wide range of resources and online learning.

### Course bookings

Our full range of courses can be booked on the ETF Booking website.

Go to [booking.etfoundation.co.uk](http://booking.etfoundation.co.uk)  
or call 0800 0831 830

### Enhance Digital Teaching Platform

Easy access anywhere, anytime, on any device to free, bite-size training modules to help you develop your teaching, training and assessment practice using technology.

Go to [enhance.etfoundation.co.uk](http://enhance.etfoundation.co.uk)

### Excellence Gateway

Easy access to thousands of free resources to support your professional development in the Further Education and Training sector and the home to our specialist exhibition sites.

Go to [excellencegateway.org.uk](http://excellencegateway.org.uk)

### FE Advice

Information and guidance on becoming a teacher in the Further Education and Training sector.

Go to [feadvice.org.uk](http://feadvice.org.uk)  
or call 0300 303 1877

### Foundation Online Learning

Free online learning covering a range of subjects including maths and English, Prevent, leadership, safeguarding and equality.

Go to [foundationonline.org.uk](http://foundationonline.org.uk)  
or call 0300 303 1877

### Leadership Hub

Resources, support and courses for leaders, senior staff, governors and clerks.

Go to [leadershiphub.etfoundation.co.uk](http://leadershiphub.etfoundation.co.uk)

### Prevent

Guidance, links and resources for teachers and trainers – including a link to the Side by Side Prevent Duty online free modules for learners.

Go to [preventforfeandtraining.org.uk](http://preventforfeandtraining.org.uk)

### SIR Data Insights

Strategic workforce data website featuring the employment and working patterns of thousands of staff across the sector.

Go to [sirdatainsights.org.uk](http://sirdatainsights.org.uk)

### Society for Education and Training

The professional membership body for practitioners working in the Further Education and Training sector.


Go to [set.etfoundation.co.uk](http://set.etfoundation.co.uk)

## STAY INFORMED

 @E\_T\_Foundation and @SocietyET

 facebook.com/SocEducationTraining

 youtube.com/EducationTFoundation

 Education and Training Foundation (ETF)

 Society for Education and Training (SET)

## OUR PARTNERS



## THANK YOU

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