



Professional Formation Timeline: For applicants applying from 12 August – 24 October 2024

Phase 1: About you, Qualifications and Roles & Responsibilities

Phase 2: Sharing with supporter

Phase 3: Review and moderation

Phase 4: Notification of application outcome

Phase 5: Resubmission window

Phase 6: Notification of resubmission outcome

Phase	Month	QTLS stage	Applicant activity
Phase 1	August - October	Application window opens on 12 August 2024 and closes on 24 October 2024	Pay £50 application fee
		Issuing of application portfolio from 12 August 2024	Read through Knowledge Base and download the Application checklist of mandatory evidence
	August - October	About You, Qualifications and Roles & Responsibilities	Complete the About You, Qualifications and Roles and Responsibilities sections then send your portfolio to your supporter

Phase	Month	QTLS stage	Applicant activity
Phase 2	August - October	Supporter statement	Share your portfolio formally with your supporter
	August - October	Share your application portfolio with SET	Review your supporter's endorsement
	5pm, Thursday 31 October 2024	This is a final deadline; no applications will be accepted for review after 5pm	Deadline for submission is 5pm, Thursday 31 October 2024
Deadline for submitting your application for review			
Phase 3	November - December	Review and moderation	
Phase 4	December	Notification of application outcome	Throughout the day on Monday 16 December 2024
Phase 5	December - January	Resubmission window	Resubmission window opens Monday 16 December 2024
			Resubmission window closes 5pm Thursday 2 January 2025
Phase 6	January	Notification of resubmission outcome	By Thursday 9 January 2025